

Oral Presentation Rubric

Student Name: _____

Date: _____

Student Major: _____

Assessor: _____

	Grade	< 59	60 - 69	70 - 79	80 - 89	90 - 100	Score
	Assessment	1 (Unacceptable)		2 (Competent)		3 (Excellent)	
Trait							
Organization							
Introduction	<ul style="list-style-type: none"> Missing introductions – left audience wondering where the presentation was headed 		<ul style="list-style-type: none"> Introduction was presented but could be improved with more clarity 		<ul style="list-style-type: none"> Delivers clear opening that captured attention of the audience 		
Transitions	<ul style="list-style-type: none"> Abrupt transitions between sections of presentation 		<ul style="list-style-type: none"> Effective transitions between some sections of presentation 		<ul style="list-style-type: none"> Effective transitions between ALL sections of the presentation 		
Closing	<ul style="list-style-type: none"> No closing to the presentation...left audience wondering if it was over 		<ul style="list-style-type: none"> Closing was presented but could be more complete and definitive 		<ul style="list-style-type: none"> Closing was VERY concise and summarized the key points of the presentation 		
Body Language & Eye Contact							
Body Language	<ul style="list-style-type: none"> Fidgeted in a way that was distracting. 		<ul style="list-style-type: none"> Movements or gestures enhance articulation. 		<ul style="list-style-type: none"> Movements seemed fluid and helped the audience visualize. 		
Eye Contact	<ul style="list-style-type: none"> Little or no eye contact with audience. 		<ul style="list-style-type: none"> Consistent use of direct eye contact with some audience members. 		<ul style="list-style-type: none"> Holds attention of entire audience with the use of direct eye contact. 		
Speaking Skills							
Volume	<ul style="list-style-type: none"> Inaudible or too loud 		<ul style="list-style-type: none"> Appropriate volume most of the time 		<ul style="list-style-type: none"> Proper volume throughout entire presentation 		
Pace	<ul style="list-style-type: none"> Uneven rate or too slow/fast 		<ul style="list-style-type: none"> Appropriate rate most of the time 		<ul style="list-style-type: none"> consistent rate throughout 		
Enthusiasm	<ul style="list-style-type: none"> Speaker seemed uninterested and used monotone 		<ul style="list-style-type: none"> Good interest and enthusiasm most of the time 		<ul style="list-style-type: none"> Very enthusiastic & conveys confidence 		
Language							
Language Usage	<ul style="list-style-type: none"> Grammar/Vocabulary errors 		<ul style="list-style-type: none"> Grammar/Vocabulary mostly appropriate for the purpose and the audience 		<ul style="list-style-type: none"> Effective use of grammar/vocabulary for the purpose and for the audience 		
Visual Aids							
Content	<ul style="list-style-type: none"> No sense of purpose/vague 		<ul style="list-style-type: none"> Shows some understanding of topic 		<ul style="list-style-type: none"> Clear, concise, & accurate 		
Text Elements	<ul style="list-style-type: none"> Extremely difficult to read 		<ul style="list-style-type: none"> Readable on most slides 		<ul style="list-style-type: none"> Easy to read on all slides 		
Appearance	<ul style="list-style-type: none"> Background/colors used are distracting 		<ul style="list-style-type: none"> Background/colors are appropriate 		<ul style="list-style-type: none"> Background/colors are very appealing 		
Transitions	<ul style="list-style-type: none"> Transitions/animations are highly distracting 		<ul style="list-style-type: none"> Transitions/animations are mostly effective. 		<ul style="list-style-type: none"> Transitions/animations enhance presentation without distractions 		
Writing Mechanics	<ul style="list-style-type: none"> Spelling, capitalization, grammar errors throughout the presentation 		<ul style="list-style-type: none"> Little spelling/grammar errors 		<ul style="list-style-type: none"> No spelling or grammatical errors 		
Totals							

Notes/Comments: