

**B.S. in BUSINESS ADMINISTRATION
MANAGEMENT EMPHASIS
Suggested Four-Year Schedule
2020-2021 Catalog**

Student:

Date:

Advisor:

Bear ID:

The Bachelor of Science in Business Administration degree requires a minimum of **120 hours** which includes: **56 hours of Liberal Arts Core and supporting Courses** and **60 hours of Business coursework (30 hours of Business Core, 24 hours of Emphasis courses and 6 hours of Business Elective courses) and Completion of additional credits to reach the 120 minimum credits; that will typically be 4 credits.**

YEAR ONE			Sem Hrs	YEAR TWO			Sem Hrs
BAMG 125	Taking Care of Business		3	BA 205 <u>OR</u> ENG 123	(LAC 1b) Business Communications <u>OR</u> College Research Paper		3
ENG 122	(LAC 1a) College Composition		3	BAAC 220	Principles of Accounting I		3
MATH 124	(LAC 2) College Algebra		4	MATH 176	Topics in Calculus		3
BACS 101	(LAC ELCT) Business Computing		3	ECON 203	(LAC 5a) Principles of Macroeconomics		3
	(LAC 3 - Arts & Humanities)		3		(LAC 8 - Multicultural Studies)		3
	(LAC 4 History)		3	BAAC 221	Principles of Accounting II		3
	(LAC 6 – Sciences)		3	BAFN 231	Legal Environment of Business		3
	(LAC 7 - International Studies)		3	STAT 150	(LAC 2) Intro to Statistical Analysis		3
ECON 205	(LAC 5a) Principles of Microeconomics		3	COMM 100	Basics of Public Speaking (LAC ELCT)		1
PSY 120 or SOC 100 or PSY 265	(LAC 5c) Principles of Psychology or (LAC 5c) Principles of Sociology or (LAC 5c) Social Psychology		3	COMM 101	Speaking Evaluation (LAC ELCT)		2
					(LAC 3 - Arts & Humanities)		3
TOTAL			31	TOTAL			30

YEAR THREE			Sem Hrs	YEAR FOUR			Sem Hrs
BAMG 350	Management & Organizational Behavior		3	BAMG 390	Operations Management		3
BAMK 360	Marketing		3	BAMG 452	Business Ethics		3
BACS 300	Information Systems		3	BAMG 457	Organizational Theory & Design		3
BAFN 370	Business Finance		3		Management Emphasis Elective (<i>see back</i>)		3
BAFN 305	Intermediate Business Stats		3		Management Emphasis Elective (<i>see back</i>)		3
BAMG 353	Human Resource Management		3	BAMG 456	Strategic Management		3
BAMG 458	International Management		3		(LAC 6 – Science with LAB)		4
	Management Emphasis Elective (<i>see back</i>)		3		Business Elective: Take six (6) semester credit hours from: BACS 200 or any 300/400 level course from any emphasis not counted in the Business Core, Required Emphasis, or Required Emphasis Electives. (BAAC 301, BAFN 302 and BAMG 356 may not be used.)		3
	Management Emphasis Elective (<i>see back</i>)		3		University-Wide Elective		1
	University-Wide Elective		3	TOTAL			29
TOTAL			30	TOTAL			29

Professional Experience		Career Development Series	
1. Information Session	First Year	Etiquette Lunch/Dinner	First Year
2. Resume and Cover Letter Workshop	Second Year	Mocktails	Sophomore Status
3. Professionalism and Interviewing	Second Year	Networking Night	Junior Status
4. Professional Experience (<i>must be approved prior to its start date</i>)	Third/Fourth Year	Career and/or Internship Fair	Senior Status
Melissa Hoffman • Melissa.Hoffman@unco.edu • Kepner 1095 • mcb.unco.edu/professional-experience/important-dates.aspx			

A student must attain a 2.0 or greater cumulative Business GPA, and at least a "C-" grade in Business Administration Core, Emphasis Core, Emphasis Electives and Business Electives.

A student who has attempted at least nine UNC credits in Business Administration courses must maintain a 2.0 grade point average in all Business courses. The following Business courses do **not** count in the Business GPA: BACS 180, BAMK 260, BAAC 301, BAFN 302, and BAMG 356.

UNC's Grade Replacement Policy may be applied to Business courses during the student's undergraduate academic career. Please see <http://www.unco.edu/registrar/grades/grade-replacement.aspx> for details.

BAMG 495 Special Topics or any Executive Professor class may be substituted for a Management elective with the approval of the Chair of the Department of Management.

Note for Current UNC and Transferring Students: Applicants with at least a 3.0 cumulative GPA are admitted to the major automatically. Some students may qualify to apply for admission to a Business major or minor. These students include: Transfer students with at least 15 hours with a cumulative GPA of 2.5-2.99 and UNC students who have completed a total of 15 hours with a cumulative UNC GPA of 2.5-2.99. Students may apply with the administrative assistant in the department of their choice of emphasis located in Kepner Hall.

Students may transfer 12 semester hours from the Business Core, 9 semester hours from the Emphasis Core and Emphasis Electives and an additional 6 semester hours from Business Electives.

MCB UNDERGRADUATE COURSE PREREQUISITES: 2020-2021 CATALOG

Students must meet course prerequisites as stated in the current UNC catalog.
Check the catalog each semester you register to make certain you meet requirements.
A grade of "C-" or better is required in all business courses

BUSINESS CORE: 30 CREDIT HOURS

Take all courses in the following list.
A student may transfer a maximum of 12 semester credit hours of the Business Core to UNC.

Course #	Course Titles	Prerequisites	Prerequisite Course Titles/Notes
	Professional Experience	1. Information Session 2. Resume & Cover Letter Workshop 3. Professionalism & Interviewing Workshop	Professional Experience must be pre-approved by Professional Experience Coordinator Melissa.Hoffman@unco.edu
BAAC 220	Principles of Accounting I	BACS 101 At least 24 credit hours completed	Business Computing with a minimum grade of "C-"
BAAC 221	Principles of Accounting II	BACS 101 BAAC 220 Sophomores or above	Business Computing with a minimum grade of "C-" Principles of Accounting I with minimum grade of "C-"
BAFN 231	Legal Environment of Business	None	
BAMG 350	Management & Organizational Behavior	45 completed credits or above	
BAMK 360	Marketing	45 completed credits or above	
BACS 300	Information Systems	BACS 101 or CS 101 or CS 120 45 completed credits or above	Business Computing or Introduction to Computer Science or Computer Programming
BAFN 305	Intermediate Business Statistics	BACS 101 STAT 150 MATH 176 or MATH 131 Juniors or above	Business Computing (may be taken concurrently) Intro to Statistical Analysis Topics in Calculus or Calculus I <i>BAFN 305 should be taken prior to enrolling in any 400lv business course.</i>
BAFN 370	Business Finance	BAAC 221 MATH 124 STAT 150 ECON 203 ECON 205 Juniors or above	Principles of Accounting II College Algebra Intro to Statistical Analysis Principles of Macroeconomics Principles of Microeconomics
BAMG 390	Operations Management	BACS 101 STAT 150 Business Majors only Juniors or above	Business Computing Introduction to Statistical Analysis
BAMG 456	Strategic Management	BAFN 370 BAMG 350 BAMK 360 Business Majors only Senior standing	Business Finance with a minimum grade of "C-" Management with a minimum grade of "C-" Marketing with a minimum grade of "C-"

MANAGEMENT EMPHASIS: 24 semester credit hours total

Must be a Junior or above. (Must be declared Business Major)*

A maximum of 9 semester credits in 300/400-level Required Emphasis Credits and Elective Emphasis Credits can be transferred from other four-year institutions.

Required Emphasis Courses: 12 semester credit hours

Take all courses in the following list. A grade of "C-" or better is required in each course.

Course #	Course Titles	Prerequisites	Prerequisite Course Titles/Notes
BAMG 353	Human Resources Management	None	
BAMG 458*	International Management	BAMG 350	Management and Organizational Behavior with a minimum grade of "C-"
BAMG 452*	Business Ethics	BAMG 350	Management and Organizational Behavior with a minimum grade of "C-"
BAMG 457*	Organizational Theory & Design	BAMG 353 BAMG 458 Senior Standing	Human Resource Management with a minimum grade of "C-" International Management with a minimum grade of "C-"

Required Elective Emphasis Courses: 12 semester credit hours

Take four courses from the following list. A grade of "C-" or better is required in each course. (* Must be declared Business Major)

Course #	Course Titles	Prerequisites	Prerequisite Course Titles/Notes
BAAC 323*	Cost and Managerial Accounting I	BAAC 221	Principles of Accounting II with a minimum grade of "C-"
BAFN 470*	Financial Management	BAFN 370	Business Finance with a minimum grade of "C-"
BAMG 355	Fundamentals of Entrepreneurship	Juniors and above	
BAMG 410	Innovation and Entrepreneurship	Juniors and above	
BAMG 411	Social Entrepreneurship	Juniors and above	
BAMG 451*	Managing New Business Ventures	BAMG 355 Entrepreneurship Minors	Fundamentals of Entrepreneurship with a minimum grade of "C-"
BAMG 453*	Advanced Topics in Human Resources Management	BAMG 350 BAMG 353 Senior standing	Management and Organizational Behavior with a minimum grade of "C-" Human Resources Management with a minimum grade of "C-"
BAMG 454*	Leadership in Organizations	BAMG 350 Senior standing	Management and Organizational Behavior with a minimum grade of "C-"
BAMG 459*	Management of Quality	BAMG 350	Management and Organizational Behavior with a minimum grade of "C-"
BAMG 461	Talent Management	BAMG 353	Human Resources Management with a minimum grade of "C-"
BAMG 462	Training/Organization Development	BAMG 353	Human Resources Management with a minimum grade of "C-"
BAMG 463	Compensation, Performance and Conflict Management	BAMG 353	Human Resources Management with a minimum grade of "C-"
BAMG 494*	Nonprofit Management	BAFN 231 BAMG 350 BAMK 360 BAFN 370	Legal Environment of Business with a minimum grade of "C-" Management and Organizational Behavior with a minimum grade of "C-" Marketing with a minimum grade of "C-" Business Finance with a minimum grade of "C-"
BAMG 495*	Special Topics in Management	Entrepreneurship Minors	
BAMG/BAMK407*	Small Business Counseling	Consent of instructor Entrepreneurship Minors	