

**MANAGEMENT EMPHASIS**  
**Suggested Four-Year Schedule**  
**2012-2013 Catalog**

Student:

Date:

Advisor:

Bear ID:

The Bachelor of Science in Business Administration degree requires a minimum of **120 hours** which includes: **60 hours of Business** coursework (**33 hours of Business Core**, **24 hours of Emphasis** courses and **3 hours of Business Elective** courses) and **60 hours of Non-Business** coursework which includes a minimum of **40 Non-Business hours designated as Liberal Arts Core (LAC)**. BA 150 (LAC 3c), BA 251 (LAC 7) and/or BACS 101 (LAC ELCT) may count as part of the 60 hour requirement for Non-Business coursework.

YEAR ONE			Sem. Hrs.	YEAR TWO			Sem. Hrs.
BACS 101	*(LAC ELCT) Business Computing		3	ENG 123	(LAC 1b) College Research Paper		3
ENG 122	(LAC 1a) College Composition		3	<b>BAAC 220</b>	<b>Principles of Accounting I</b>		<b>3</b>
	(LAC 3 - Arts & Humanities)		3	MATH 176	Topics in Calculus		3
	(LAC 6 - Sciences) (with Lab)		4	ECON 203	(LAC 5b) Principles of Macroeconomics		3
	(LAC 4 - History)		3	<b>BAAC 221</b>	<b>Principles of Accounting II</b>		<b>3</b>
ECON 205	(LAC 5a) Principles of Microeconomics		3	<b>BAFN 231</b>	<b>Legal Environment of Business</b>		<b>3</b>
MATH 124	(LAC 2) College Algebra		4	<b>BAFN 291</b>	<b>Business Statistics I</b>		<b>3</b>
PSY 120 or SOC 100 or PSY 265	(LAC 5c) Principles of Psychology or (LAC 5c) Principles of Sociology or (LAC 5c) Social Psychology		3		(LAC 6 - Sciences)		3
COMM 100	Basics of Public Speaking		1		(LAC 7 - International Studies)		3
COMM 101	Speaking Evaluation		2		(LAC 3 - Arts & Humanities)		3
	Non-Business Elective		1	<b>BA 299</b>	<b>Professional Experience</b>		0
<b>Total</b>			<b>30</b>	<b>Total</b>			<b>30</b>

YEAR THREE			Sem. Hrs.
<b>BAFN 305</b>	<b>Intermediate Business Stats</b>		<b>3</b>
<b>BAFN 370</b>	<b>Business Finance</b>		<b>3</b>
<b>BACS 300</b>	<b>Information Systems</b>		<b>3</b>
<b>BAMG 350</b>	<b>Management of Organizations</b>		<b>3</b>
<b>BAMK 360</b>	<b>Marketing</b>		<b>3</b>
BAMG 353	Human Resource Management		3
BAMG 354	Organizational Behavior		3
<b>BAFN 390</b>	<b>Operations Management</b>		<b>3</b>
	(LAC 8 - Multicultural Studies)		3
	Non-Business Elective		3
<b>Total</b>			<b>30</b>

YEAR FOUR			Sem. Hrs.
<b>BAMG 456</b>	<b>Strategic Management</b>		<b>3</b>
BAFN 470	Financial Management		3
BAMG 457	Managing Complex Organizations		3
BAMG 458	International Management		3
	Management Emphasis Electives: Take nine (9) semester credit hours from: BAAC 323; BAMG 355; BAMG 451; BAMG 452; BAMG 453; BAMG 454; BAMG 455; BAMG 459; BAMG 494; BAMG 495; BAMG 407 or BAMK 407		3
	Business Elective: Take three (3) semester credit hours from: BAAC 222, BACS 200, BA 205 or any 300/400 level course from any emphasis that is not counted in the Business Core, Required Emphasis, or Required Emphasis Electives. (BAAC 301, BAFN 302 and BAMG 356 may not be used.)		3
	Non-Business Elective		3
	Non-Business Elective		3
<b>Total</b>			<b>30</b>

<b>Non-Bus. hrs. completed</b>		<b>LAC hrs. remaining</b>		<b>Non-Bus. hrs. remaining</b>		<b>Total Non-Bus. hrs. remaining</b>
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**\*\*If a student fulfills the BACS 101 requirement by successfully passing the Computer Proficiency Exam, the student will choose an alternative 3 semester hours of Non-Business Elective credits in order to reach the 120 hours required for graduation.**

Computing Proficiency Exam: The College maintains a computing proficiency requirement as a prerequisite to certain business courses. It is expected that most students will demonstrate this proficiency as they enter the program. All students may demonstrate this competency through: a.) passing a stand-alone proficiency exam or; b.) completing an integrated proficiency exam and earning a satisfactory grade in BACS 101 Business Computing. To sign up for the exam, go to the following address <http://www.mcb.unco.edu/Technology/CPE/>.

A student must attain a 2.0 or greater cumulative Business GPA, and at least a "C-" grade in each individual Business Administration Core course. A student who has attempted at least nine UNC credits in Business Administration courses must maintain a 2.0 grade point average in all Business courses. The following Business courses do **not** count in the Business GPA: BAFN 240, BAMK 260, BAAC 301, BAFN 302, and BAMG 356.

UNC's Grade Replacement Policy may be applied to Business courses during the student's undergraduate academic career. Please see <http://www.registrar.unco.edu/records/grades/gradereplacement.html> for details.

BAMG 495 Special Topics or any Executive Professor class may be substituted for a Management elective with the approval of the Director of the School of Management and Marketing.

**Note:** Some students may qualify to apply for admission to a Business major or minor. These students include: Transfer students with at least 15 hours with a cumulative GPA of 2.5-2.99 and UNC students who have completed 15 hours with a cumulative UNC GPA of 2.5-2.99. Students may apply with the administrative assistant in the school of their choice of emphasis located in Kepner Hall.

## MCB COURSE PREREQUISITES: 2012-2013 CATALOG

Students must meet course prerequisites as stated in the **current** UNC catalog.  
Check the catalog each semester you register to make certain you meet requirements.

### BUSINESS CORE: 33 semester credit hours

Take all courses in the following list. A grade of "C-" or better is required in each course.  
A student may transfer a maximum of 12 semester credit hours of the Business Core to UNC.

Course #	Course Titles	Prerequisites	Prerequisite Course Titles/Notes
BA 299	Professional Experience	Consent of instructor Majors only	
BAAC 220	Principles of Accounting I	BACS 101 or CPE At least 24 credit hours completed	Business Computing (may be taken concurrently)
BAAC 221	Principles of Accounting II	BACS 101 or CPE BAAC 220 Sophomores or above	Business Computing Principles of Accounting I with minimum grade of "C-"
BAFN 231	Legal Environment of Business	None	
BAFN 291	Business Statistics I	BACS 101 or CPE MATH 124	Business Computing (may be taken concurrently) College Algebra
BACS 300	Information Systems	BACS 101 or CPE Majors/Minors only Juniors or above	Business Computing
BAFN 305	Intermediate Business Statistics	BACS 101 or CPE BAFN 291 MATH 176 <b>or</b> MATH 131 Majors/Minors only Juniors or above	Business Computing Business Statistics Topics in Calculus Calculus I
BAMG 350	Management of Organizations	Juniors or above	
BAMK 360	Marketing	ECON 205 Juniors or above	Principles of Microeconomics (may be taken concurrently)
BAFN 370	Business Finance	BAAC 221 BAFN 291 ECON 203 ECON 205 Juniors or above	Principles of Accounting II Business Statistics I Principles of Macroeconomics Principles of Microeconomics
BAFN 390	Operations Management	BACS 101 or CPE BAFN 291 <b>or</b> STAT 150 Majors only & Juniors or above	Business Computing Business Statistics I Introduction to Statistical Analysis
BAMG 456	Strategic Management	BAFN 305 BAFN 370 BAMG 350 BAMK 360 Majors only Senior standing	Intermediate Business Statistics (may be taken concurrently) Business Finance Management of Organizations Marketing

### MANAGEMENT EMPHASIS: 24 semester credit hours total

Must be a Business major and a Junior or above.  
A maximum of 9 semester credits in 300/400-level Required Emphasis Credits and Elective Emphasis Credits and Business Electives  
can be transferred from other four-year institutions.

#### Required Emphasis Courses: 15 semester credit hours

Take all courses in the following list. A grade of "C-" or better is required in each course.

Course #	Course Titles	Prerequisites	Prerequisite Course Titles/Notes
BAFN 470	Financial Management	BAFN 370	Business Finance with a minimum grade of "C-"
BAMG 353	Human Resources Management	BAMG 350	Management of Organizations
BAMG 354	Organizational Behavior	BAMG 350 Business majors only	Management of Organizations
BAMG 457	Managing Complex Organizations	BAMG 350	Management of Organizations
BAMG 458	International Management	BAMG 350	Management of Organizations

#### Required Elective Emphasis Courses: 9 semester credit hours

Take three courses from the following list. A grade of "C-" or better is required in each course.

Course #	Course Titles	Prerequisites	Prerequisite Course Titles/Notes
BAAC 323	Cost and Managerial Accounting I	BAAC 221	Principles of Accounting II with a minimum grade of "C-"
BAMG 355	Fundamentals of Entrepreneurship	Juniors or above	
BAMG 451	Managing New Business Ventures	BAMG 350 BAMG 355 BAMK 360 BAFN 370	Management of Organizations Fundamentals of Entrepreneurship Marketing Business Finance (may be taken concurrently)
BAMG 452	Contemporary Issues in Business and Society	BAMG 350	Management of Organizations
BAMG 453	Advanced Topics in Human Resources Mgt.	BAMG 350 BAMG 353 Senior standing	Management of Organizations Human Resources Management
BAMG 454	Leadership in Organizations	BAMG 354	Organizational Behavior
BAMG 455	Labor Relations	BAMG 350	Management of Organizations
BAMG 459	Management of Quality	BAMG 350 <b>or</b> Consent of instructor	Management of Organizations
BAMG 494	NonProfit Management	BAFN 231 BAMG 350 BAMK 360 BAFN 370	Legal Environment of Business Management of Organizations Marketing Business Finance (may be taken concurrently)
BAMG 495	Special Topics in Management	Consent of instructor	
BAMG/BAMK 407	Small Business Counseling	Consent of instructor	