

April 2018

MCB Advising Center Newsletter

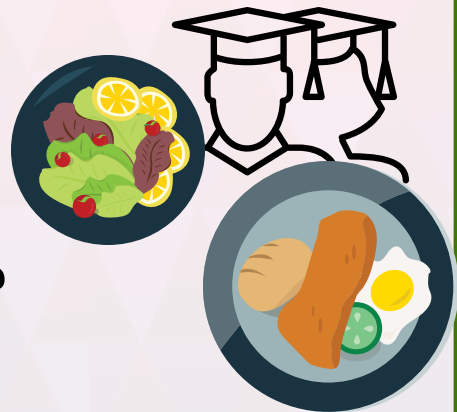


The Monfort College of Business Advising Center provides admission and academic advising services to freshmen business majors, Business Administration minors, and supplementary service for all MCB academic programs. The Advising Center monitors all admission, transfer, and continuation requirements

MCB Events

9th Annual

First-Year and Alumni Dinner



April 4, 2018
Centennial Banquet Hall
6:00 pm - 8:00 pm



Congratulations Grads!



Senior Celebration

April 17, 2018
University Panorama Room
5:30 pm - 7:00 pm



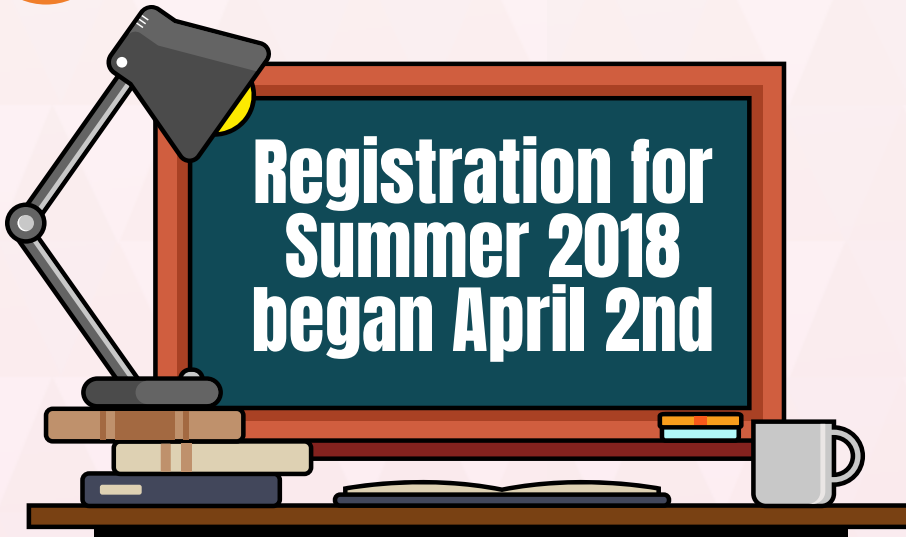


Important Dates

Did you know?



192 students moved on to faculty advisors this spring semester. Please be available for advising.



SEE BELOW FOR FALL
REGISTRATION SCHEDULE.



Fall 2018 Registration

<u>Earned</u> Credit Hours	Registration Date
105 and above	April 3
90-104	April 4
75-89	April 5
60-74	April 6
45-59	April 9
30-44	April 10
22-29	April 11
15-21	April 12
7-14	April 13
1-6	April 16
0	April 17

Registration dates are based on **EARNED** credit hours and **DO NOT** include hours that student is currently enrolled in.

Who has a PIN?

- Students who have EARNED less than 60 hours
- ALL CIS and Software Engineering students require PIN regardless of hours
- Students who are a double emphasis with CIS, regardless of hours
- Students who are a double major with a major outside of MCB, regardless of hours

How to Access Pins and Advisees

Log in to URSA.unco.edu

Click on Employee tab

Click on Advisee Listing

Select the upcoming term in drop down menu

List will display students assigned to you

Advisee Listing

Advisee Listing

Student Name	ID	Advisor Type	Alternate PIN
[REDACTED]	939	Minor	155072
[REDACTED]	903	Minor	157047
[REDACTED]	093	Major	
[REDACTED]	532	Minor	156829

Pins are listed under the Alternate PIN column.

Undergraduate Advising Manual Now Available!

Office of the Registrar

HELP SHEETS

unco.edu/registrar/faculty-staff/help-sheets.aspx

Home Current Students Transferring Credit to UNC Non-Degree Seeking Students Residency Alumni/Former Students

Faculty & Staff

UNC > Office of the Registrar > Faculty/Staff Resources > Help Sheets

Help Sheets

Advisors

Faculty/Staff

Administrative Staff

Advisors

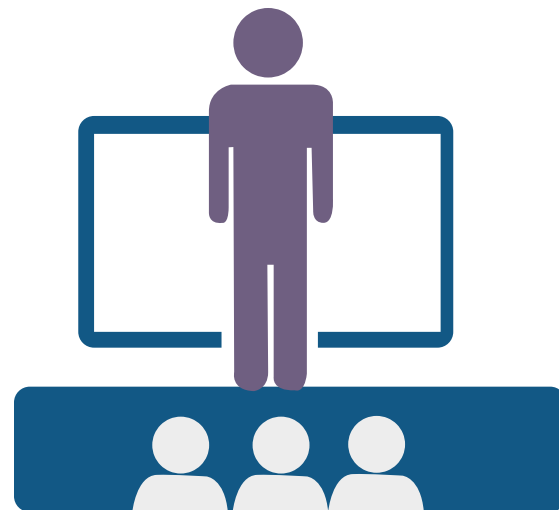
- OnBase Basics and Help Sheet
- OnBase Course Adjustment Form - Advisors
- OnBase Course Adjustment Form - Approvers
- Undergraduate Advising Manual



Sample topics include:

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The purpose of the manual is to aid new and experienced advisors in advising UNC students through common questions and advising activities.