

**Monfort College of Business**  
**Semester Course Syllabus**

**(2017-2018)**

COURSE PREFIX/TITLE: BAAC 322 – Fraud Examination

Sem. Hrs. 3  
 Ed. Cap: 40

CATALOG DESCRIPTION: Prerequisite: BAAC 220. Business majors/minors only or consent of instructor. An introduction to occupational fraud and white-collar crime with a focus on how and why fraud is committed and how fraud is detected, investigated, resolved, and deterred.

PREREQUISITES: BAAC 220. Business majors/minors only or consent of instructor.

COURSE OBJECTIVES:

At the end of this course, each student should understand:

1. What constitutes occupational fraud and white-collar crime.
2. How fraud and white-collar crimes are committed.
3. How to detect and investigate allegations of fraud and white-collar crime.
4. How fraudulent conduct can be deterred or prevented.
5. How to use techniques for interviewing, document examination, public record searching, and other tools making the student more competent in detecting and investigating fraud, the ethical issues of fraud, and its deterrence.

Competencies: In addition to the course objectives stated above, this course requires specific competencies developed by the faculty in the Accounting Program at MCB in accordance with AACSB guidelines:

MCB ACCOUNTING ASSURANCE OF LEARNING GOALS AND OBJECTIVES:

Learning Goal	Learning Objective	Course Coverage
Demonstrate knowledge of key concepts in major business disciplines	Students will score at the 80 <sup>th</sup> percentile or higher on each section of the ETS Major Field Test.	
Demonstrate effective communication skills	Students will demonstrate competency in preparing and delivering professional quality presentations on various accounting topics.	
	Students will demonstrate competency in preparing professional accounting documents.	
Demonstrate conceptual and analytical skills	Students will analyze accounting data/information to identify key accounting issues, generate and evaluate appropriate alternatives, and propose feasible accounting alternatives at a competent level.	Objective 5
Demonstrate technology skills	Students will demonstrate competence in business software packages to solve accounting problems.	
	Students will demonstrate competency in the use of professional accounting software such as ACS, ACL, RIA's Checkpoint and a general ledger package.	

Demonstrate knowledge of accounting ethics concepts	Students will demonstrate competency on course-embedded ethics and social responsibility assessments.	
	Students will competently identify the ethical issues or problems in an accounting case based on the AICPA's Code of Professional Conduct and the Colorado State Board of Accountancy's Rules of Professional Conduct, analyze the consequences for various stakeholders and develop an acceptable resolution.	Objective 6
Demonstrate knowledge of key accounting concepts	Students will demonstrate competency on test questions specifically tied to individual course objectives (as outlined on course syllabi).	Objectives 1, 2, 3, 4, 5

### COURSE TOPICS:

Approx.  
50 Min.  
Periods

<u>Periods</u>	<u>Topics Covered</u>	<u>Description</u>
3	The Nature of Fraud	Investigate what fraud is, the seriousness of the fraud problem, how much fraud costs organizations, criminal and civil actions against fraud perpetrators.
3	Who Commits Fraud and Why	Investigate who commits fraud and the reasons why including fraud pressures, opportunities and rationalizations. Identify control and non -control factor that provide fraud opportunities.
3	Fraud Prevention	Investigate how to keep fraud from occurring including hiring the right kind of employees, creating a culture of honesty, eliminating fraud opportunities, pressures and rationalizations, and having formal fraud policies.
15	Fraud Detection	Investigate how to recognize fraud symptoms, proactive approaches to detecting fraud, theft act and concealment investigation methods, conversion investigate methods, and inquiry investigation methods.
9	Management Fraud	Investigate different types of financial statement fraud including revenue -related, inventory, understatement of liabilities, overstatement of assets, inadequate disclosure. Identify costs associated with financial statement fraud.
6	Other Types of Fraud	Investigate fraud against organizations, divorce, bankruptcy fraud, and e -business

<u>Approx. 50 Min. Periods</u>	<u>Topics Covered</u>	<u>Description</u>
3	Resolution of Fraud	Investigate different types of legal follow –up actions against the occurrence of fraud including civil and criminal actions, the discovery process, rules of evidence, the fraud trail, recovering ill-gotten gains.
3	Examinations	
45	Total	

**COURSE REQUIREMENTS:** Methods of evaluation will include (depending upon instructor):

1. Written and oral presentations
2. Examinations
3. Case analyses
4. Assignments
5. Participation in class and other instructive activities

**TYPE OF GRADING:** Letter

**SUGGESTED TEXT AND/OR SUPPLEMENTS:** (Note: These books are only suggested. Prior to purchasing books and other materials, students need to check with the class instructor for their book and class material choices.)

Albrecht, W. S., Albrecht, C.O., Zimelman, M. F. (2012). *Fraud examination*, (4<sup>th</sup> ed.). Cengage Learning.

**ASSESSMENT STATEMENT:** The Monfort College of Business may collect data in this course that will be used to assess student progress toward our program learning goals and objectives. Individual student performance information will be kept confidential; however, this data may be disseminated in an aggregate form to professional groups and through research publications. If you do not wish your performance in this class to be included in research about overall student performance (beyond the accreditation process), please inform your instructor in writing of this intent.

**COMPUTER UTILIZATION:** Students are encouraged to use the College's computing facilities to complete their assignments. The student computer labs in Kepner Hall provide support for word processors, spreadsheets, databases, writing-style checkers, and presentation graphics. Internet and e-mail access are available in the labs. Student consultants are on duty at the labs to assist with these applications.

**LIBRARY UTILIZATION:** Students are encouraged to use the Michener Library collections and online subscription information resources to supplement readings and to complete assignments. Library databases are available at <http://libguides.unco.edu/business>.

**GLOBAL DIMENSION COVERAGE:** As appropriate, students are encouraged to consider the global dimension as they complete their outside readings and assignments.

**ETHICAL DIMENSION COVERAGE:** As appropriate, students are encouraged to consider the ethical dimension as they complete their outside readings and assignments.

**STUDENTS WITH DISABILITIES:** Any student requesting disability accommodation for this class must inform the instructor giving appropriate notice. Students are encouraged to contact Disability Support Services at (970) 351-2289 to certify documentation of disability and to ensure appropriate accommodations are implemented in a timely manner.

**CLASSROOM TECHNOLOGY GUIDELINES:** Each student is required to review and become familiar with the following classroom technology guidelines:

<http://mcb.unco.edu/pdf/Classroom-Technology-Guidelines.pdf>

**FOOD AND BEVERAGE GUIDELINE:** Food is not allowed in classrooms. Only drinks in a container with a screw top lid are allowed.

### **KENNETH W. MONFORT COLLEGE OF BUSINESS STATEMENT**

The Kenneth W. Monfort College of Business students are expected to conduct themselves in accordance with the highest standards of academic honesty. Cheating, plagiarism, illegitimate possession and disposition of examinations, alteration, forgery, or falsification of official records and documents, and similar acts or the attempt to engage in such acts are grounds for disciplinary action. This action can include the following in addition to any University disciplinary action:

1. A failing grade for a particular assignment.
2. A failing grade for a particular course.
3. Suspension from the Kenneth W. Monfort College of Business.
4. Expulsion from the Kenneth W. Monfort College of Business.

Students are expected to complete all prerequisites for a business class prior to the first day of class. Students may not concurrently enroll in a class and its prerequisite(s) unless it is expressly stated in the bulletin that the class is a co-requisite. Any exception to this policy must be approved by the Chair of the Department offering the class.

Students must submit original works for assignments required in this class. This includes term papers, cases and other course requirements. A student who submits a work that was previously submitted to another class without prior approval from the instructor is in violation of this policy. A student who violates this policy may receive a failing grade for the assignment, a failing grade for the class, and face termination of his/her business degree program.

Additionally, the Dean of Students Office may be notified in writing of all violations of academic honesty in this class.

### **MONFORT COLLEGE OF BUSINESS STUDENT CODE OF PROFESSIONAL CONDUCT**

Monfort College of Business students represent the professional and academic interests of the entire MCB & UNC communities. Accordingly, MCB expects all students to behave in a professional manner and adhere to high ethical standards in every business class and in every activity connected with the Monfort College of Business. This professional behavior is required not only in the classroom but also in all MCB-related interactions such as e-mails, conferences and use of technology.

MCB students should exhibit respectful behavior in classes. This behavior includes arriving on time to class, staying in class until the lecture ends, having the discipline to stay engaged in class, turning-off or silencing cell phones and pagers while in class, refraining from text-messaging, and avoiding coming to class wearing clothing that is unduly provocative or has written messages that are rude, insensitive or obscene. MCB students should engage in respectful behavior in all activities where they act directly or indirectly as a representative of the MCB. Respectful behavior creates a more desirable, civilized, and productive learning environment, and it models behavior that is both productive and pleasant when students transition from the classroom to the workplace.

MCB students should master and apply the fundamental skill of preparing and sending class or university related e-mails that are properly written, show professionalism and communicate a clear message. E-mails containing profanity, spelling mistakes, punctuation errors, or poor composition evidence sloppiness and show disrespect to the recipient. MCB students should use proper forms of address when communicating orally or in writing with faculty or staff (i.e., Dr. Smith, Professor Jones, Ms. Abbot, etc.). If a student does not know how to address a faculty member, he or she should ask.

This code of professional conduct complements, but does not replace, the Honor Code of the Monfort College of Business or the Honor Code of the University.