**PROFESSIONAL EXPERIENCE: STUDENT APPLICATION**

**INSTRUCTIONS**: Complete all portions of the form below and submit the completed and signed copy to the Professional Experience Coordinator either via email ([melissa.hoffman@unco.edu](mailto:melissa.hoffman@unco.edu)) or in person (Kepner Hall, 1095C).

*Any applications received for students who have not completed both workshops or are below 60 earned credit hours will be denied*.

**STUDENT CONTACT INFORMATION**

**Student Name**: Click here to enter your name.

**Student Bear Number**: Click here to enter your Bear Number.

**Student UNC Email Address**: Click here to enter your email.

**Student Phone Number**: Click here to enter your phone.

**STUDENT ACADEMIC INFORMATION**

**Emphasis Area(s)**:  ACCT  CIS  FIN  GEN  MGT  MKT

(Select all that apply)

**Earned Credit Hours**: Click here to enter a number.

(Including any transfer credits; Not including enrolled and uncompleted courses)

**Expected Semester & Year of Graduation**: Click here to enter semester & year.

**PROFESSIONAL EXPERIENCE INFORMATION**

**Workshops Completed**

**Resume**: Click here to enter a date.

**Professionalism & Interviewing Skills**: Click here to enter a date.

**Intended Semester & Year of Completing Professional Experience**: Click here to enter semester & year.

*By electronically signing below, I verify that the above information is accurate and understand I must wait for approval from the Professional Experience Coordinator before searching for and/or committing to a Professional Experience.*

Click here to electronically sign your name. Click here to enter a date.

**Student Confirmation Signature Date**

*By electronically signing below, I verify the above student has completed the prerequisite workshops and is classified as a junior or senior by credit, granting them permission to seek a Professional Experience.*

Click here to electronically sign your name. Click here to enter a date.

**Professional Experience Coordinator Approval Signature Date**